

## Business Advantage Package

- Posting all business bank transactions
- Monthly bank reconciliations
- Credit card transaction posting and reconciliations
- Monthly sales and purchase ledger reconciliations
- Sales tax reconciliation
- Sales tax return filing
- Payroll journal entries
- Basic quarterly management reporting
- Unlimited email and telephone support
- Annual bookkeeping review
- Maximize your tax deductions
- General ledger scanning and reporting
- Unlimited monitoring and advice
- Precision accounting with accruals and prepayments
- Maintaining your fixed asset register
- Full monthly management reporting
- Annual business personal property tax return preparation
- Annual 1099/1096 preparation
- Balance sheet reconciliations
- Cash flow statements and monitoring
- Payroll and payroll tax return preparation and filing
- Workman's compensation audit management
- Receivables monitoring
- Weekly reports on your key numbers
- Quarterly online ('virtual') business review meeting
- Foreign currency transaction entries
- Cloud financial system included for new Intuit clients. Retail at \$480/yr.

## Business Builder Package

- Posting all business bank transactions
- Monthly bank reconciliations
- Credit card transaction posting and reconciliations
- Monthly sales and purchase ledger reconciliations
- Sales tax reconciliation
- Sales tax return filing
- Payroll journal entries
- Basic quarterly management reporting
- Unlimited email and telephone support
- Annual bookkeeping review
- Maximize your tax deductions
- General ledger scanning and reporting
- Monitoring and advice for 5 key expenses
- Precision accounting with accruals and prepayments
- Maintaining your fixed asset register
- Full monthly management reporting
- Annual business personal property tax return preparation
- Annual 1099/1096 preparation
- Balance sheet reconciliations
- Cloud financial system included for new Intuit clients. Retail at \$480/yr.

## Time Saver Package

- Posting all business bank transactions
- Monthly bank reconciliations
- Credit card transaction posting and reconciliations
- Monthly sales and purchase ledger reconciliations
- Sales tax reconciliation
- Sales tax return filing
- Payroll journal entries
- Basic quarterly management reporting
- Unlimited email and telephone support
- Annual bookkeeping review
- Maximize your tax deductions
- General ledger scanning and reporting
- Cloud financial system included for new Intuit clients. Retail at \$480/yr.

### Popular Add-ons

- Payroll
- Time tracking
- Job costing
- Bill pay
- Document management

## Business Advisory Services Available

- Become invigorated, motivated and inspired in your business
- Manage stress as a result of a clear direction
- Improve profitability and business value
- Accountability and good decision making
- Exit planning readiness and best practice framework